POST GRADUATE HOSTELS

Separate hostels are available for boys and girls in the University campus. Hostel facilities for both ladies' and gents' can be provided subject to availability of seats and position of the applicant in the merit list. At present, the University has two ladies hostels and one gents hostel very near to the main campus. Every hostel has a common room where Boarders are provided with newspapers, games, television etc. Common mess facility exists in all hostels. A list of all the hostels accommodation capacity, respective Superintendents and Assistant Superintendents is provided below:

<table>
<thead>
<tr>
<th>Hostel</th>
<th>Capacity</th>
<th>Superintendent / Contact No.</th>
<th>Asst Supdt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ladies hostel - I</td>
<td>75</td>
<td>Dr. K. K. Sahu 9861333969</td>
<td>Ms. N. Tete</td>
</tr>
<tr>
<td>Ladies hostel - II</td>
<td>150</td>
<td>Dr. P. Parida 9437107083</td>
<td>Ms. I. Mohanta</td>
</tr>
<tr>
<td>Gents Hostel-I</td>
<td>100</td>
<td>Dr. L. Behera 9437425991</td>
<td>Dr. R.K. Singh</td>
</tr>
</tbody>
</table>

10.1. Rules for Admission

The following rules are applicable for admission to the hostel:

(i) The Warden, depending on the vacancies, will allot hostel seats to each department as per the decision of board of residence.

(ii) The Heads of the Departments are to send a panel of names in order of merit cum priority for admission in the hostels as per the guidelines and rules framed by Residence Committee.

(iii) Selected students have to give an undertaking in duplicate in prescribed pro-forma at the time of taking admission into a hostel. One copy of the said pro-forma will be returned to the boarder for his/her reference.

10.2 Hostel Fee

The following fees are to be paid at the time admission

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Purpose</th>
<th>Fee (Rs.)</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Hostel admission</td>
<td>100</td>
<td>Establishm ent, seat rent and water and electricity will be collected</td>
</tr>
<tr>
<td>2</td>
<td>Establishment*</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Seat rent*</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Water &amp; electricity*</td>
<td>120</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Development fee</td>
<td>300</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>I. Card</td>
<td>20</td>
<td>for 6 months at the time of admission and also in subsequen t periods.</td>
</tr>
<tr>
<td>7</td>
<td>Common room fee including Games/sports, Magazine etc.</td>
<td>150</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Miscellaneous (puja, annual day function etc.)</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Caution money</td>
<td>500</td>
<td></td>
</tr>
</tbody>
</table>

*Charges per month. Rest all are for per annum. Rs. 200/- of the caution money will deducted from each student and Rs. 300/- will be refundable at the time leaving the University.

10.2. Important Hostel Rules

(i) The boarders are not allowed to remain outside the hostel after 7.P.M. (in case of Boys) and 6.P.M. (in case of girls) without the permission of the Superintendent.

(ii) Boarders should in all cases obtain the permission of the Vice-Chancellor by applying through the Superintendent concerned and the Warden before joining any non-academic association/society outside the University campus.

(iii) Holding of meetings or circulation of notices and other papers in the hostel shall be done only with the prior permission of the Superintendent.

(iv) The management of the hostels rests with the Warden and the Superintendents concerned.

(v) The following shall constitute breach of discipline:

a) Absence from the hostel without permission.

b) Misbehavior towards employees of the hostel and mess.

c) Tampering with or damage of electrical fittings.

d) Use of heaters or other electrical appliances.

e) Cooking inside rooms.

f) Taking meals in the hostel mess without payment.

g) Singing or playing on musical instruments or listening to wireless sets during study hours.

h) Writing on doors and windows of the buildings or in any other way disfiguring or damaging walls.

i) Holding of any meeting in the hostel without the prior approval of the Superintendent.

j) Taking alcoholic drinks/ or other intoxicants and drugs inside the hostel or staying in the hostel in an intoxicated and drugged condition.
k) Shouting and otherwise creating disturbances.
l) Misconduct of any other kind.
m) Unauthorized shifting of hostel properties, i.e.,
furniture, light, etc. to their rooms.
n) Damage of hostel properties in any manner.
o) Allowing guests to stay in the room without
obtaining prior written permission of the
superintendent.
p) Subletting rooms to others.
q) Allowing friends and others to use one's room in
his/her absence.
r) Entry of lady guests/ visitors into the gents'
hostel and vice versa is strictly prohibited.
s) Playing VCR/VCP and playing video cassettes
and CDs.
(vi) The guest of the boarders can stay in the hostel
for a maximum period of four days in a month on
payment of Rs.20/- per day.
(vii) Ragging in the hostel is strictly forbidden.
Boarders indulging in it will make themselves
liable to removal from the hostel. In extreme
case, they may even be expelled from the
University.
(viii) Boarder's certificate will be issued by
Superintendent, if necessary, subject to
 clearance of all outstanding dues by the boarder.
(ix) Boarders should observe the rules and
regulations of the hostels and the mess as
enforced by the Superintendent from time to
time.
(x) A boarder is required to pay all dues as per rules
for the period of overstay after the end of
academic session (31st May) as a result of the
examination not being completed within the
session.
(xi) After the examinations are over, a boarder will be
allowed to overstay in the hostel maximum for a
period of three days subject to payment of all fee
as per hostel rules.
(xii) No interchange of hostel shall be allowed after
admission is over. Once the admission is taken
in the respective hostels no fee will be returned
except caution money.
(xiii) Whenever boarders leave the hostel for any
vacation or holiday or for any private purpose,
they have to apply to the superintendent for
leave and obtain permission.
(xiv) Boarders who remain absent for Departmental
study tour/ project work have to take prior
permission from the Superintendent by
producing a certificate from the concerned HOD.
(xv) Boarders have to pay seat rent and other dues
by 10th of every month failing which a fine of
Rs.10/- (Rupees Ten) only be charged for late
payment for each month.
(xvi) Boarders have to submit no dues certificate at
the time of form fill up for final examination and
will be allowed to leave the hostel on production
of clearance certificate obtained from the
Warden's office.
(xvii) No financial help/ assistance can be given to the
boarders from the hostel fund towards medical
purpose.
(xviii) At the time of admission the parents have to
introduce the local guardian to hostel
Superintendent.
(xix) Persons coming from outside for academic
purpose can be provided accommodation in the
hostels for a period of two weeks at a time
subjected to availability of seats with seat rent
Rs.20/- per day. A member of teaching faculty of
the university should have introduced such
person.

10.3. Hostel Mess
(i) Mess is compulsory for all boarders.
(ii) The mess is to be run by a mess committee
under the supervision and control of the
superintendent.
(iii) All the mess dues of the previous month are to
be paid by the 10th of current month failing which
their meals will be stopped forthwith. Late
payment of dues after 10th will be charged at
Rs.5/- per day.
(iv) The Superintendent shall maintain a confidential
conduct register in which names of the boarders
will be entered. In case of serious misconduct,
students may be debarred from the hostel. Such
cases shall be referred to Disciplinary Committee
consisting of Head of the Department, Warden
and Chairman, P.G. Council for necessary
action.